

AGM AGENDA

Time: 11:45am

Date: Thursday 3rd October 2019

Venue: Autodesk Small Heath Business Park, Talbot Way, Birmingham, B10 0HJ



1. Apologies Fiona Fanning
2. [Minutes of the last SPACES AGM](#) Andrew Rowe
3. Approval of last year's Accounts and Financial Statement Andrew Rowe
4. Reports
 - 4.1. Presidents' Report Andrew Rowe
 - 4.2. Vice President's Report Jackie Lowe
 - 4.3. Events Director's Report Greg Keeling
 - 4.4. Finance Director's Report Andrew Rowe
 - 4.5. Membership Directors' Report
 - 4.6. Technical Director's Report Mark Dunne
 - 4.6.1. Engineering Steve Rufus
 - 4.6.2. Surveying Shaun Lunn
 - 4.7. Scrutiny Director's Report Mark Dunne
5. [Approval of new By-Laws](#) Mark Dunne/Fiona Fanning
6. Election of Directors Mark/Dunne/Fiona Fanning
 - 6.1. Scrutiny Director – Mark Dunne is currently co-opted by the board and has agreed to stand
 - 6.2. Director of Finance – Position Vacant
7. Approval of Advisors
 - 7.1. Membership – North – Position Vacant
 - 7.2. Membership – South – Position Vacant
 - 7.3. Marketing and Communication – Paul Inch is currently co-opted by the board and has agreed to stand
 - 7.4. Technical – Position Vacant
 - 7.5. Events – Greg Keeling (Study Day) and Position Vacant (Awards and Yearbook)
8. Any other matters brought to the attention of the President Andrew Rowe
9. Date of AGM 2020 Fiona Fanning
10. Close of Meeting Andrew Rowe

Please can all reports and nomination papers be sent to Fiona Fanning, SPACES Manager, manager@thespaces.org.uk, by 5.00pm Thursday 5th September 2019 to enable papers to be circulated prior to the meeting.

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