

AGM AGENDA

Time: 12:30 to 1:30pm

Date: Thursday 1st October 2020

Venue: Online via Microsoft Teams



To attend this meeting and to receive the meeting invite or to send your apologies, please go to our [website](#).

1. **Present and Apologies** Fiona Fanning
 2. **Minutes of the last SPACES AGM** Andrew Rowe
 3. **Approval of last year's Accounts and Financial Statement** Andrew Rowe
 4. **Reports**
 - 4.1. Presidents' Report Andrew Rowe
 - 4.2. Vice President's Report Jackie Lowe
 - 4.3. Events Director's Report Greg Keeling
 - 4.4. Finance Director's Report Andrew Rowe
 - 4.5. Scrutiny Director's Report Mark Dunne
 - 4.6. Membership Advisor's Report
 - 4.7. Technical Advisor's report Richard Daniels
 - 4.7.1. Architecture Helen Newman
 - 4.7.2. Engineering Steve Rufus
 - 4.7.3. Surveying Shaun Lunn
 - 4.8. Marketing Advisor's report Paul Inch
 5. **Investiture of Presidents** Mark Dunne
 6. **Election of Directors** Mark Dunne/Fiona Fanning
 - 6.1. Director of Finance – Position Vacant – Nominations requested and will be voted for during the AGM
 7. **Approval of Advisors**
 - 7.1. Membership – North – Position Vacant – Nominations requested and will be voted for during the AGM
 - 7.2. Membership – South – Position Vacant – Nominations requested and will be voted for during the AGM
 - 7.3. Head of Profession – Architecture – Helen Newman has been co-opted by the Board and this will be ratified at the AGM
 - 7.4. Head of Profession – Construction - Position Vacant – Nominations requested and this will be ratified at the AGM
 - 7.5. Head of Profession – Project Management – Position Vacant – Nominations requested and this will be ratified at the AGM
- We are always looking for members to join the board, if you are interested in the roles above or have an interest in being a hub coordinator, please email Fiona Fanning in the first instance.**
8. **Any other matters brought to the attention of the President** Jackie Lowe
 9. **Date of AGM 2021** Fiona Fanning
 10. **Close of Meeting** Jackie Lowe

Please can all reports and nomination papers be sent to Fiona Fanning, SPACES Manager, manager@thespaces.org.uk, by cop Wednesday 2nd September 2020 to enable papers to be circulated prior to the meeting.

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